

Brimscombe and Thrupp Neighbourhood Development Plan Steering Group

Notes of Meeting of 20 September 2016

Present:

Shila Brown (Chair)	
Nick Hurst .	Minchinhampton NDP
Barbara Pond.	GRCC
Greg Pilley.	Brimscombe and Thrupp Parish Council
David Yarham.	BTRA
Carol Harris.	Local resident
Martin Whiteside.	District Councillor
Nicky Russell.	Brimscombe and Thrupp Parish Council
Tony Dowie.	Local resident
Jackie Tallack.	Local resident (notes)

Apologies:

Tom Wigglesworth
Bob Tyler

The meeting welcomed Barbara , our advisor from GRCC (Gloucestershire Rural Communities Council). She advised that the GRCC acts as overseer of accountability as well as being an enabler and advisor. It is important that we remember that all our views and opinions need to be supported by evidence.

Declarations of Interest:

- Barbara pond declared an interest in that she is a local resident as well as our GRCC rep. On occasion it might be appropriate for one of her colleagues to step in and lead on specific items.
- Greg declared an interest in that he is a member of the parish Council, member of this NDP and is also a local business owner who is looking to move premises and to do so locally.

Update on agreed action points.

- No update as yet on the status of the 419 (Red, Amber, Green)
- Advice from both Planning Consultants and Nick Hurst is that traffic needs to be looked at in the wider context of impact across the district as it's impossible for the impact on the Commons to be separated from those in the valley. Planning permission granted on Wimberley Mills site with other sites currently on the market mean there is a continuing need to evidence the need for a traffic plan so carry item over to next meeting.
- In the meantime we need to evidence amount of accidents , possibly uploading observed traffic incidents onto the website.
- Recruitment of planners: Freya, with Tom, led a recruitment process that appointed Place Studio . It was felt they will bring technical experience to the legal processes.
- Make links with local heritage groups, the canal trust and Stroud Valleys Project: Jennie not present to update
- Greg and Mark to distribute the Terms of Reference by email and Nick agreed to send a copy of Minchinhampton's ToR as there are common themes which we could work together on.
- Undertake communications Plan for consultation on NDP: as Mark and Freya not present, carried over.
- Investigate funding for playground: in hand
- Review of Community design Statement (CDS) and associated elements of other NDPs: Place Studio to lead on this work as it is important to keep separate the CDS for the Neighbourhood Plan and for the Port Development.
- Written timeline for consultation on Port aspirations.; Martin's update
 - Land currently owned by the Canals Trust and work is in hand with the Charity Commission to transfer ownership to SDC

- Grants of £2million from Homes and Communities Agency (HCA) and £1million from SDC to undertake risk reduction works prior to the issue of a full tender for the access road, drainage and bridge works..
- Current plan is for the site to be ready for development by January 2019.
- Gloucestershire First are submitting a bid to the HCA for £1.9 million for a greater level of social housing within the site
- Martin reminded the group that the list of aspirations came from Community Consultation a few years ago so SDC have complied with the Pre Application Community Involvement Protocol. He suggested that the Parish Council sign up to the protocol to ensure it's followed. (This followed a draft development brief from Place Studio stating that the Pre Application Community Involvement Protocol had not been followed)

Barbara advised that this group needs to focus on the issues it can influence, maybe by aligning with a preferred developer. Might be an opportunity to hold a Planning for Real event to gain opinion from the wider community.

Funding:

- Having the ToR means we can now submit the grant application. Shila will put in a break clause so we draw down only that money that we can spend before March 31st 2017.
- David Yarham agreed to read and check the application before it's submitted.

Community Rights Introductory Overview.

- Shila told the Group that Gary Strudwick had approached offering to undertake a discreet piece of work , and he has produced a detailed and useful Introductory Overview of Community Rights to Build, Challenge and Bid (attached)

➤ Brimscombe Port.

Action Point: Barbara to help us tease out the aspects that are important to the whole community. She suggested a consultation event where the evidence pulled together by Place Studio is presented at a consultation event. There is a need to gather views from the whole community and distill them into a succinct "brief". These to take the form of evidence gathering workshops as we have identified that we have many ideas but need to collate them and convert into actions.

- Consultation on local views for Brimscombe Port
- Greg asked if there was a way to influence the Port designs t this stage and Martin repeated that the original plans had been the outcome of extensive consultation. He will establish timeframes.
- Local feedback and consultation on the proposed Community centre for which £1.5 million has been earmarked.
- Martin pointed out that the existing Community Centre is still very much alive and asked for volunteers to fill in a funding application for the "Bright Ideas" initiative.
- Need people to put ideas in and Barbara is aware of other grants and queried why S106 monies not being accessed.

Needs to be seen as separate from the NDP consultation although the development of the Port has a bearing on this

Action Points:

- Future work dependant on getting the grant and having the support and expertise of Studio Space
- Barbara to send an example of a light touch Community Design Statement (CDS)
- Ask Studio Place to facilitate CDS
- Need to establish how much weight the design statement will be given by SDC
- Shila and Greg to submit grant application

- Studio Place to establish if information from HNA and Parish Plan is transferable to NDP. For example: the HNA results were inconclusive as to the demographic: do we need to look at exception sites to secure affordable housing.
- Hold a public consultation event in January to consult with wider community.

Action	Person Responsible
Update on status of London Rd	Martin Whiteside
Continue to investigate how to evidence need for a traffic plan	Bob and Nicky.
Distribute Terms of Reference by email and post to website	Greg/Mark
Make links with local heritage groups, Canal Trust and Stroud Valleys Project	Jennie
Undertake Communications Plan for consultation on NDP	Freya (with support from Shila and Mark)
Review Community design Statement and associated elements of other NDPs to inform ours	Studio Space
Develop a project plan. To include referendum in February 2018	Greg and all as requested
Map residents cherished trees and greenspaces on the website	Freya and Mark (all to send photos)
Establish if SDC have a Green Infrastructure study	Tom
Barbara to circulate an example of a light touch CDS	Barbara
Studio Place to facilitate and start work on CDS	Studio Place
Hold a public consultation event on January 22nd. Try, if possible to cover the Port and the NDP on the same day.	all